Philanthropy Lab

Brian Goebel  
Lecturer, Organization & Management  
Managing Director, Social Enterprise @ Goizueta  
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Virtual Office Hours: Fridays 11AM-2PM  

Tené Traylor  
Lecturer, Organization & Management  
Fund Advisor, The Kendeda Fund  
tene@kendedafund.org  
Virtual Office hours: Biweekly on Mondays 2-4PM via Calendly (Link to be provided)

Course Description and Objectives

This experiential learning course will introduce students to the role of philanthropy in solving public problems, particularly with regard to income inequality in Atlanta. According to Bloomberg, Atlanta had the highest level of income disparity among U.S. cities in 2018.¹

Topics covered in the course will include the history and theory of philanthropic giving in the U.S. as well as recent research on strategic and equitable philanthropy approaches, particularly with regard to its relationship to the larger ecosystem impacting the Atlanta community.

There is also a significant experiential component to the course: Student Teams will have the opportunity to make philanthropic grant investments (of up to $40,000 in total plus additional matching incentives earned through student involvement) to Atlanta area nonprofit organizations, incubated by the Center for Civic Innovation, directly addressing inequity. In this capacity, students will learn how to research, evaluate, and select nonprofits for investment, as well as how to partner and support community-driven change.

About Philanthropy Lab

The course is taught in partnership with the Philanthropy Lab. Based in Fort Worth, Texas, the Philanthropy Lab aims to expand student interest and participation in philanthropy. Since 2011, the Lab and its partners have invested more than $8 million in 25 partner schools to facilitate experiential courses on philanthropy. In addition to the donations, students are also invited to develop and post their own giving pledges to be posted on The Philanthropy Lab’s website and evaluate prior gifts two years later. Alumni of each class are also invited to participate in an annual Ambassadors Conference. Learn more at https://www.thephilanthropylab.org/.

Instructors

**Brian Goebel, Managing Director, Social Enterprise at Goizueta (SE@G)**
Brian oversees the Goizueta Business School Social Enterprise Center’s collection of innovative programs and student activities that boost neighborhood vitality in Atlanta through microbusiness development, strengthen coffee grower communities in Latin America through women’s empowerment, and develop the next generation of principled social enterprise leaders through experiential learning. He has extensive experience in the nonprofit sector including addressing homelessness at United Way of Greater Atlanta and co-founding a volunteer led 501(c)3 organization to aid citizens impacted by disaster. Brian currently serves on the board of nonprofit social enterprise First Step Staffing and the City of Atlanta’s Small Business Advisory Board.

He has a Master of Business Administration (MBA) from Emory’s Goizueta Business School and a Bachelors of Arts degree in sociology from the University of Michigan. Brian worked in the private sector as a management consultant with Deloitte Consulting LLP before returning to Emory in 2015 to lead the Social Enterprise Center. While at Deloitte, Brian worked on a number of pro bono social impact projects in addition to serving Fortune 500 and Federal government clients.

**Tené Traylor, Atlanta Fund Advisor, Kendeda Foundation**
Tené oversees the Kendeda Fund’s Atlanta portfolio, focusing on equitable access to high-quality K12 education and economic opportunity (emphasis on long-term affordability, community wealth building, and accessible quality transit) for historically marginalized populations and Black and brown people in metro Atlanta. She also manages a national portfolio dedicated to restoring and reclaiming dignity to work for people living with a current or old criminal conviction. Her career in the nonprofit and philanthropic sector spans 20 years. Before Kendeda, Tené worked at The Community Foundation for Greater Atlanta, United Way, and The Zeist Foundation. She has experience in community development, neighborhood transformation, HIV/AIDS, interfaith relations, affordable housing, education justice/reform, criminal justice, and economic justice/community wealth building.

Tené has a Master of Public Administration (MPA) with a concentration in public policy and nonprofit administration from the University of Georgia and a Bachelor of Arts degree in political science from Georgia State University. She is on the board of The Center for Community Progress, Georgia Grantmakers Association, and the co-founder and current board chair for the Atlanta Wealth Building Initiative.

Course Materials

We will consume a mix of academic articles, book chapters, podcasts, videos and popular press pieces to develop a well-rounded but critical understanding of the intersection of philanthropy and inequity. **All readings, videos, and podcasts must be completed prior to coming to class.** All readings are available online via links in the syllabus or Course Reserves. You will be responsible for everything in the readings, even if we don’t discuss everything in class. Additionally, we will learn from professionals in the field who will be joining us throughout the semester as virtual guest lecturers and / or panelists.

Course Grant Funding Pool

In support of experiential learning, Emory and the National Philanthropy Lab will contribute funds as follows to the 2021 course. Note that incentive and bonus funding is contingent upon actions of enrolled students and participation of Emory President Greg Fenves.
• **Guaranteed Funds**: Funds banked from 2020 course ($10,000), Emory annual investment contribution ($10,000), Philanthropy Lab Match: ($1,600 per enrolled hybrid student; max of $40,000).

• **Incentive and Bonus Funds**: Student Giving Goal Incentive ($1,000 per enrolled student hybrid or online only; max of $25,000); Philanthropy Lab Emory President Visit Bonus: $500 per enrolled student (max of $10,000).

Per funding requirements, each student will be asked to complete a survey at beginning and end of class from National Philanthropy Lab. Additionally, students will be required to review, initial and return course participant agreement at the beginning of course. More instructions will be provided on giving goal submissions and other incentives in class.

**Assignments**

Assignments for this course include classroom participation, four short written assignments, and one team project. There are no exams in this class.

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<tr>
<th>Type</th>
<th>Component</th>
<th>Points</th>
<th>%</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Individual</td>
<td>Participation</td>
<td>30</td>
<td>15%</td>
<td>N/A</td>
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<tr>
<td>Individual</td>
<td>$10 Challenge &amp; Philanthropic Profile</td>
<td>30</td>
<td>15%</td>
<td>2/8/21</td>
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<tr>
<td>Individual</td>
<td>Position Papers (Pick 2)</td>
<td>40</td>
<td>20%</td>
<td>Various</td>
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<tr>
<td>Individual</td>
<td>Letter to Future You</td>
<td>20</td>
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<td>4/26/21</td>
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<tr>
<td>Team</td>
<td>Charter</td>
<td>10</td>
<td>5%</td>
<td>2/15/21</td>
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<td>Team</td>
<td>Giving Philosophy</td>
<td>20</td>
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<td>Team</td>
<td>Grant Recommendations Report &amp; Presentation</td>
<td>20</td>
<td>10%</td>
<td>Draft: 4/7/21</td>
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<td>Final: 4/12/21</td>
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<tr>
<td>Team</td>
<td>Funding Briefing Book</td>
<td>30</td>
<td>15%</td>
<td>Draft: 4/28/21</td>
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<td>Final: 5/3/21</td>
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**Individual Components**

**Participation (30 points or 15%)**

Learning is a social process, and thus it is important for your education and the education of your fellow classmates that you come to class ready to think and engage. *Attendance alone does not count as active participation*. Students will be expected to participate in each session in a thoughtful, productive, and engaging manner by raising thought-provoking questions, listening attentively, sharing your own examples and experiences, participating in online polls, and just generally making the classroom a vibrant, civil, and interesting place to be for 75 minutes particularly with most of our time spent together online with a few hybrid, socially-distant, in-person session for those in Atlanta planned for later in the Spring if safe to do so.

Some of us are more introverted than others; if this includes you, please do not hesitate to make an appointment with the instructors within the first few weeks of class to discuss other strategies for participation. *Just showing up or having more than two unexcused absences will result in a maximum of 16 points for class participation.* *Class participation will also incorporate team evaluations which will take place at the end of the semester.*
$10 Challenge & Philanthropic Profile (30 Points or 15%) – Due 2/8/21
We will send $10 to everyone enrolled in class the day after drop / add via Venmo. You will be asked to use the $10 to make whatever impact you wish. Reflecting on your $10 experience, you will be asked to write your own philanthropic profile. What causes do you currently support, if any, and why? What philanthropic goals, such as volunteering, advocating, donating, or serving on a board, have you set for yourself? What proposed giving goal do you have for yourself to post on Philanthropy Lab website? Your 750-1,000 word reflection and profile should be uploaded to Canvas before class on 2/8/21.

Two Position Papers (40 points or 20%) Due Dates Vary See Below
You will be asked to write two short position papers over the course of the semester. The purpose of each paper is for you to reflect on the course material (article, podcast, or film/video) and take a stand on a current philanthropic debate. Each 1,500 word paper should be uploaded to Canvas before class on the due date.

More details on each paper will be given at least two weeks prior to their due date. You may choose from the following options:
- Position paper 1 – Due 2/1/21 (Future of Philanthropy)
- Position paper 2 – Due 2/22/21 (Inequity in Atlanta)
- Position paper 3 – Due 3/3/21 (Effective Collaboration)
- Position paper 4 – Due 3/22/21 (Reinvigorating Democracy)

Letter to Future You (20 points or 10%) – Due 4/26/21
At the end of the course, we would like each student to reflect on what they learned and write themselves a letter to remind their future self of key lessons they learned along with any key commitments / goals that they have for themselves. Your letter should contain 1,000 words and should identify a specific philanthropist that you would like to emulate and at least three specific advice statements for your future self along with any giving goals that you want to remind yourself to remain committed. More details will be given later in the semester. Your 1,000 word letter should be uploaded to Canvas before class on 4/26/21.

Team Components
The philanthropic investments in the class will be made through teams assigned to key impact areas that are critical to addressing inequity in Atlanta.

Each team will act as its own mini-foundation and will have up to $10,000 (final amount to be confirmed based on final student enrollment count at drop / add) to allocate to registered 501©3 organizations from the Center for Civic Innovation network working in their assigned impact area.

Any additional bonus money earned from Philanthropy Lab incentives will be allocated through a class debate and decision near the end of the semester. Teams will be assigned based on student location (Atlanta-based or online only), grade level (undergraduate or graduate) along with stated preferences for assigned impact areas.

Each mini-foundation team will be assigned one of the course instructors as a grant making coach. Roles on each team include:
- **Finalist Interview Process Rep (1 Student)** – Responsible for serving as contact for outreach and coordinating logistics associated with virtual interviews of finalist grantees. Interviews will be conducted during and outside of class March 24-31.
- **Investment Committee Rep (1 Student)** – Each team will nominate one member to serve on the community investment committee, which will finalize each community’s grant recipients and amounts along with representing their team at class debate. The rep should be based in Atlanta as they will attend in-person session on April 21 (if safe to do so giving Emory COVID19 requirements).
- **Evaluation Rep (2 Students)** – Reps will serve as evaluation leaders for their team which includes committing to following up on grants with organizations over the next 2 years.

**Team Charter (10 points or 5%) – Due 2/15/21**
Leveraging the template provided on Canvas, each student team will complete a team charter that documents the strengths and skills of each team member (assets) along with rules and structure that will govern and inform the way you work, how you communicate, resolve differences, and make decisions. Leverage template on Canvas.

**Team Giving Philosophy (20 points or 10%) – Due 3/1/21**
Matching the practices of successful foundations, each student team will prepare and present to the class a statement document that outlines their mission, values, priority focus areas, broad theory of change, along with any other qualification priorities related to potential grantees. Leverage template on Canvas.

**Grant Recommendations Report & Presentation (20 points or 10%) – Due 4/7/21 (Draft), 4/12/21 (Final)**
Working closely with your assigned course instructor, you will plan, execute, and summarize key learnings from your grant identification process. Each team will complete a summary and present to class. Summaries will include more details on your team’s giving philosophy, priority impact focus area, top 5 organizations considered along with final funding recommendations (who, why, and how much). Please leverage template on Canvas. Each team will be assessed on quality of content in slides along with presentation delivery.

**Funding Briefing Book (30 points or 15%) – Due 4/28/21 (Draft) and 5/3/21 (Final)**
Building on all of the previous team assignments completed earlier in the semester, each team will assemble a briefing book which summarizes their giving philosophy, nominated grantee candidates, funding decision rationale / rating, recommended funding amounts, and, if applicable, funding restrictions. The briefing document should be a professional summary of all related work, including any charts and photographs, that can be archived and shown to future classes. See samples from last year’s course on Canvas.

**Evaluation**
Grades for this course are based on the scheme outlined above. All assignments will be graded together by the instructors and the TA. The grades for this class will have an anticipated distribution according to the suggested guidelines of the BBA or MBA program office. Contact the instructors if you have concerns about your grade as the semester progresses. However, under no circumstance will grades be discussed after the final class.

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<th>BBA Grading Scale</th>
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<td><strong>Grade</strong></td>
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<td>B+</td>
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<td>165-173</td>
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<td>160-164</td>
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<td>C+ or below</td>
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<td><strong>Grade</strong></td>
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<td>DS</td>
<td>An honors grade recognizing work of exceptional quality.</td>
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<td>HP</td>
<td>Work of a very good quality as evidenced by a solid mastery of all course concepts.</td>
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<tr>
<td>PS</td>
<td>Work of good quality as evidenced by a solid mastery of most course concepts and techniques.</td>
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<tr>
<td>LP</td>
<td>Work of below standard or marginally acceptable quality.</td>
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<tr>
<td>NC</td>
<td>Work of unacceptable quality.</td>
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Academic Dishonesty

Academic dishonesty will not be tolerated under any circumstance. This includes unintentional plagiarism of previously published material. All students are expected to follow the Goizueta Business School Honor Code.

Access, Disability Services, and Resources

Students may request additional time on quizzes and other accommodations by contacting the Office of Accessibility Services. Please notify the instructor during the first week of class if you would like such accommodations. Learn more at https://accessibility.emory.edu/students/.

For those students joining class online from different time zones, please contact the instructors to discuss the best strategy for your participation in course and team meeting sessions.

Additional Course Policies

1. Follow all of Emory University’s COVID19 guidelines to ensure a safe learning environment. See guidelines at https://www.emory.edu/forward/.
2. Complete and return required items from the National Philanthropy Lab office in a timely fashion.
3. Express your ideas and respect the ideas of others.
4. Show up to class on time and be ready to engage.
5. Join online sessions with video enabled if bandwidth allows and limit distractions to ensure focus.
6. Discuss all absences via e-mail with the professors beforehand at least 24 hours in advance. However, this does not guarantee the absence will be excused. Absences for “super days” and interviews are not considered excused.
7. Discuss grade concerns as they arise and not at the end of the semester. Specific concerns about assignments must be submitted in writing within 48 hours of receiving the grade.
8. Anyone who has difficulty securing course materials, housing, or food and believes this may affect their course performance is urged to contact Campus Life and, if comfortable, the instructors to navigate potential resources available. Learn more at http://success.emory.edu/.
Course Schedule, Topics, Prep Items, and Homework Overview

The first half of the semester focuses on the role of philanthropic organizations in addressing public problems, your team’s giving philosophy and theory of change, and the history and current state of inequity within Atlanta area communities. The second half of the semester dives deep into how philanthropic investments get made, including how organizations get selected and how gifts are evaluated. The semester also has plenty of "flex time" for teams to work on their foundation’s gifts and related documents. Items below are DRAFT and subject to change.

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<th>Items to Read / Steam</th>
<th>Individual HW</th>
<th>Team HW</th>
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| 1  | M    | 1/25          | Online  | Our Journey: Introductions and Course Overview | Introduction to instructors and class peers; Syllabus / learning journey overview; why this course focuses on inequity in Atlanta; Why philanthropy Matters; Commitments to each other; Key requirements and expectations from Philanthropy Lab | • Course Syllabus  
• Philanthropy Lab National Foundation Agreement Letter  
• Stanford Graduate School of Business. 2004. “Philanthropy in America: An Historical and Strategic Overview.”  
• Zunz, Oliver. 2012. Philanthropy in America. Chapter 1. Access via course reserves. | Register for 2/3 Session Webinar |
• Grant Writing and Funding (podcast), 2020: “Why Grants Should be Eliminated with Vu Le of Nonprofit AF.” Optional:  
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| 4  | W2/3 | Online        | Philanthropy 2020: Southeastern Council of Foundations Panel Discussion (Registration Required) | Meet national leader Dr. Helene Gayle of Chicago Community Trust; Understand how personal experiences and values drives their behavior; Share valuable lessons learned from 2020 that have made them better philanthropists; Q&A | • Dr. Helene Gayle Bio, President & CEO for The Chicago Community Trust.  
• Getting Smart (podcast), 2020. "Dr. Helene Gayle on Our Moment in Time."  
• Indiana University–Purdue University Indianapolis. 2018. "Everyone’s Voices Should Be Valued: Words of Wisdom from Dr. Helene Gayle." | Position Paper #1 Future of philanthropy |
| 5  | M2/8 | Online        | Defining Your Philanthropic Identity: Personal values, goals, and commitments | Discuss role of personal interests, bias, and values in philanthropy; Strengths and challenges that personal interests bring about; Giving goals / commitments that are common among high income individuals; Debrief $10 challenge | • The Bridgespan Group. "Clarifying Your Aspirations."  
| 6  | W2/10| Online        | Inequity in the ATL: Tale of two Atlanta’s | What is inequity and why does it matter; What does inequity look like in Atlanta; What are the drivers of inequity; What are ways to eliminate inequity; How is Philanthropy historically been engaged in this issue | • Pendergrast, Mark. 2017. City of the Verge. Chapter 4. Access via course reserves.  
• Stanford Center on Poverty and Inequality. 2011. "20 Facts About U.S. Inequality Everyone Should Know." Optional:  
• Review Metro Equity Atlas Website  
• National Committee for Responsive Philanthropy. 2018. "As the South Grows: Bearing Fruit." | Team Charter |
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| 8  | M 2/22 | Online       | Team Giving Philosophy: Grant Making Strategy Essentials | Setting strategy in advance to guide grant making; Key questions to explore and answer; Targets and goals to consider; Equity and other lenses to build in from start | - Southeastern Council of Foundations. 2017. “Philanthropy as the South’s Passing Gear: Fulfilling the Promise.” Chapter 2.  
- Grantcraft. 2007. “Grant Making with a Racial Equity Lens.”  
| 9  | W 2/24 | Online       | Team Giving Philosophy Workshop: Building Your Team’s Strategy | Review Template and purpose; Outline key objectives and expectations for Philosophy document; Team workshop breakouts; Present philosophy from each team | - The Bridgespan Group. “How to Create Effective Philanthropy: Six Questions to Guide Donors.”  
| 10 | M 3/1  | Online       | Researching and Identifying Grantee Organizations: Approaches and Tools | Common practices used to source giving opportunities; Publicly available tools and resources to aid research; Art and science of process; Pitfalls to avoid including bias; Value of networks and partners to source opportunities | - The Bridgespan Group. “How to Research a Nonprofit—Light-Touch Approach.”  
| 11 | W 3/3  | Online       | Strategic Partnerships to Amplify Impact: Meet Center for Civic Innovation (CCI) | What is CCI; How has CCI worked to develop new nonprofits with proximity to problems they are looking to solve; Why is CCI unique and why did we choose to partner with them; How is CCI and Civic Innovation Fellow Nonprofits tackling inequity in our city; In what ways can our grant funds make an impact | - TedX Peachtree (video), 2016. “Rohit Malhotra: Restoring Trust in Government.”  
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<th>Individual HW</th>
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| 12 | M 3/8 | Online | Evaluating Grant Investment Opportunities: Defining Decision Making Criteria | Key decision making criteria to drive decisions; Understanding theory of change; What are good ways to fairly and equitably rate organizations you are considering; How should you right size your criteria for stage and scale of organizations you wish to support (not one size fits all); Restricted and unrestricted funding pros / cons. | • The Bridgespan Group. “Nonprofit Due Diligence: Donor Decision Tool.”
| 13 | W 3/10 | Online | Evaluation and Measurement: Defining What Success Looks Like | How do you evaluate and measure impact of grants / giving; What risks are you willing to accept; How is evaluation and measurement a partnership between grant maker and grantee; Best practices for setting goals and following-up | • Grantcraft. 2018. “Mapping Change: Using a Theory of Change to Guide Planning and Evaluation.”
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<tr>
<td>16</td>
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<td>In-Person for ATL Students</td>
<td>Team Working Session Breakouts: In class breakouts</td>
<td>Working Sessions for teams with instructor coaches</td>
<td>• The Bridgespan Group. “Eight Questions to Ask a Nonprofit Leader in Your Nonprofit Due Diligence.”</td>
<td>Position Paper #4: Reinvigorating Democracy</td>
<td>Team Rating Rubric and Key Questions List</td>
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<td>Flex—interviews</td>
<td>CCI Grantee Finalist Interview Breakouts: Invited Finalist Interviews</td>
<td>Virtual interviews</td>
<td>Work with team members, instructor coaches, and CCI liaison to conduct finalist interviews</td>
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<td>18</td>
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<td>CCI Grantee Finalist Interview Breakouts: Invited Finalist Interviews</td>
<td>Virtual interviews</td>
<td>Work with team members, instructor coaches, and CCI liaison to conduct finalist interviews</td>
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<td>19</td>
<td>W 3/31</td>
<td>Flex—interviews</td>
<td>CCI Grantee Finalist Interview Breakouts: Invited Finalist Interviews with Teams</td>
<td>Virtual interviews</td>
<td>Work with team members, instructor coaches, and CCI liaison to conduct finalist interviews</td>
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<td>Team Grant Recommendations Presentations / Discussion: Team 1 &amp; 2 Present</td>
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<td>25</td>
<td>W 4/28</td>
<td>Online</td>
<td>Celebrating the Journey: Giving Ceremony</td>
<td>Event featuring grantees and other guests.</td>
<td>Virtual event featuring grantee guests, student speakers, etc.</td>
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<td>Team Participation Evaluation Survey</td>
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<td>F 5/7</td>
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<td>End of the semester surveys to wrap up. Please complete by Friday, 5/7 by 11:59 PM ET.</td>
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<td>Post-Course Survey Post-Course Participating Survey</td>
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