BBA Student Exchange Information Sheet
Goizueta Business School of Emory University
Academic Year 2016-17

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TERM DATES: Academic Year 2016-2017
Spring 2017: Jan. 10 – May 5, 2017

ORIENTATION*:
Fall 2016: Aug 19
Spring 2017: Jan 6
*Please note that the orientation sessions are MANDATORY. If students can not arrive by date of orientation, we will not be able to accept them.

EXPECTED ARRIVAL DATE*:
Fall 2016: August 18
Spring 2017: January 5
*Students may arrive earlier than this date, within visa regulations & provided their accommodation is available

EXCHANGE NOMINATION DEADLINE:
Fall: April 1
Spring: September 15

EXCHANGE APPLICATION DEADLINE:
Fall: April 15
Spring: October 1

HOUSING & DEADLINE:
BBA International Programs helps international exchange students to find accommodation during their stay at Goizueta Business School of Emory University. They can read more about options here: http://goizueta.emory.edu/degree/undergraduate/international/exchange_study/atlanta.html

APPROXIMATE LIVING COSTS: *Please note that these costs are per semester and based on estimates for this academic year. Students are not required to spend the amounts noted for food, books, other living expenses, and transportation, but they must demonstrate that they have access to these funds specifically for their education.

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodations</td>
<td>$4,500</td>
</tr>
<tr>
<td>Food</td>
<td>$3,000</td>
</tr>
<tr>
<td>Student Fees</td>
<td>$310</td>
</tr>
<tr>
<td>Mandatory Insurance</td>
<td>$1800</td>
</tr>
<tr>
<td>Books &amp; Class Reading Materials</td>
<td>$550</td>
</tr>
<tr>
<td>Other Living Expenses</td>
<td>$600</td>
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<tr>
<td>Local Transportation</td>
<td>The university operates free shuttle buses in the university area. MARTA is Atlanta’s public transit agency, and its routes are integrated with Google Maps.</td>
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LEARNING EXPECTATIONS:

**Class Format:** Presentations, case analysis, lectures/discussions. Frequent readings and regular assessments in the form of quizzes, tests, projects, and/or papers.

**Attendance:** Attendance is expected, but policies are based on each instructor’s discretion.

**Participation:** Class participation is part of a student’s final grade in most courses.

**Grading:** Most courses are graded on a letter grade basis. Grade scale and distribution available here: [http://www.goizueta.emory.edu/degree/undergrad_cur_grades.html](http://www.goizueta.emory.edu/degree/undergrad_cur_grades.html)

**Course Load:** Most exchange students take 12-16 semester hours of credit (4-5 courses). Taking over 18 semester hours requires the program manager’s permission.

**Course Choices:** A “Course Preference” form is sent to students with their exchange handbook. Every effort is made to accommodate students’ preferences. Check with your local Program Coordinator for short course descriptions and full course syllabi.

**Examinations:** Exam formats vary by course. Students must depart from university accommodation no later than the Saturday after the last day of exams each semester. Please view the most current academic calendar of Emory University here to determine what that date will be for each semester of exchange.

The last day of exams will not be known for each individual student until the mid-point of each semester. For this reason, students should make travel plans that accommodate the latest possible exam date.

LANGUAGE OF INSTRUCTION:

English (no intensive language courses are offered)

HEALTH INSURANCE:

Health insurance is mandatory for all exchange students, and all insurance policies must be have at least one office in the United States. All Emory University international students will be automatically billed for the Emory University Medical Insurance Plan. The premium amount will be placed directly onto the student’s account, unless they complete a waiver request online to substitute an alternative policy that meets university regulations.

STUDENT SERVICES AVAILABLE:

a) Academic Advising
   Provided for all exchange students through BBA International Programs.

b) BBA International Programs, Business School
   Coordinates all aspects of exchange students’ visits.

c) Computer Services
   Students will have access to dozens of computers in the Business School building. Each student will also be provided with an e-mail and intranet account upon arrival.

d) On-campus facilities
   Emory features a very large library with a special business library containing on-line databases. The library also has a terrific media center with the latest computer, graphic, virtual reality and movie software. University facilities include a performing arts center, student center, the Michael Carlos Museum, several dining facilities, a campus bookstore, a 24-hour computer center, and several athletic facilities (tennis, track, swimming, weight room, etc.).